

## The Pingle Academy Bicycle/Micro scooter registration form 2017 - 2018

<b>Name:</b>		<b>Form:</b>	
<b>Address:</b>			
<b>Bicycle</b> <input type="checkbox"/>	<b>Micro Scooter</b> <input type="checkbox"/>	<i>(please tick)</i>	
<b>Make and model:</b>			
<b>Description (colour, writing, features):</b>			
<b>Is it marked with your postcode?</b>	Yes / No	<b>Do you have a lock?</b>	Yes / No
<b>Do you have a helmet?</b>	Yes / No	Helmets are a necessary safety feature and can prevent serious injuries. We strongly recommend that pupils wear a helmet.	
<b>Do you wish to rent a bicycle / micro scooter locker?</b>	Yes / No	Lockers cost £2 per term and there is an £8 deposit which is returned on receipt of the key. Please see reception for details. There are 15 lockers which are given out on a termly rota basis. Lockers contain a place to store helmets. Lockers should be kept locked at all times. We reserve the right to check lockers. Please do not change the padlock on your allocated locker as this will result in you losing your deposit.	
<b>Safety and security guidance</b> <b>Students are:</b> <ul style="list-style-type: none"> <li>• encouraged to bicycle/micro scooter responsibly and safely</li> <li>• expected to behave in an appropriate manner on the way to and from the Academy</li> <li>• required to lock their bicycle/micro scooter up at the Academy, and ensure their locker remains locked at all times (students are responsible for the security of the bicycle/micro scooter)</li> <li>• required to park their bicycle/micro scooter in the bicycle sheds provided or house micro scooters in a bicycle locker</li> <li>• not to ride their bicycle/micro scooter on school grounds, and must enter and exit via the top pedestrian gate</li> <li>• strongly advised to wear a helmet and store it inside the bicycle locker</li> <li>• required to fill in a bicycle/micro scooter registration form each year, and ask parents/carers to sign it.</li> </ul> <b>Parents/carers should:</b> <ul style="list-style-type: none"> <li>• ensure their child's bicycle is roadworthy and the brakes and tyres are checked regularly and micro scooters are also fit for purpose</li> <li>• ensure their child wears a helmet as they can prevent severe injuries</li> <li>• sign the bicycle/micro scooter registration form.</li> </ul>			
<b>Name of parent/carer:</b>			
<b>Parent/carer signature:</b>		<b>Date:</b>	
<b>Student signature:</b>		<b>Date:</b>	
<b>Staff signature:</b>		<b>Date:</b>	

**Please complete this form and return to Reception**