

	Work Related Learning Policy	Author:	Dave Riley
		Approved by:	Vivien Sharples
		Date:	19 July 2017
		Review date:	October 2018

INTRODUCTION

- Work related learning results from activities in which students can learn **through** work, **about** work, and **for** work. It covers, careers education and guidance, work experience, personal financial capability and a basic understanding of economics, business and enterprise.
- All young people need help with learning to become and remain active citizens in a rapidly changing society and have the opportunity for continued employment in the world of work in the 21st century. Some young people have developed by KS4 a strong interest and aptitude for work related activities.
- One of the aims of the National Curriculum is to prepare students for adult life and it includes a non-statutory framework for personal, social and health education, which includes aspects of work related learning. The Education Act 1997 placed a duty on schools to give students in y9 – 11 access to careers education, information and guidance. Section 363 of the Education Act 1997 enables schools to disapply groups of students at KS4 to follow work related learning courses. The government are in consultation over statutory requirements.
- The Pingle Academy is committed to providing a planned programme of work related learning for all its students in y9–13 (the entitlement programme) and other vocational and work related courses in y10–13 for some groups of students, as resources allow.
- This policy was developed and is reviewed annually through discussions with teaching staff, students, parents/carers, governors, advisory staff, the DCC and other external partners, including Careerstorch (CT).
- It is underpinned by the academy’s policies for teaching and learning, assessment, recording and reporting achievement, careers education and guidance, equal opportunities, health and safety, and special needs.

OBJECTIVES

- The work related learning programme is designed to meet the needs of the students in The Pingle Academy. It is differentiated to ensure progression through learning activities that are appropriate to students’ abilities, interests and aptitudes.
- At The Pingle Academy, students are entitled to work related learning that is well planned and relevant. It will be integrated into their experience of the whole curriculum, based on a partnership between the academy, the students, their parents/carers, DCC, CT, regardless of gender, race or disability. All KS4 students will have opportunities for work related learning including one weeks’ work experience on an employer’s premises.

IMPLEMENTATION

- The Assistant Principal, is responsible for co-ordinating the whole-academy work related learning programme. He is also the academy’s Careers Co-ordinator and Work Experience Co-ordinator and is responsible to the Principal.
- The entitlement programme is taught in PSHE lessons at KS4 and at Post-16 through recording, review and planning activities and special events. Subject staff endeavour to teach aspects of their courses through work related contexts where appropriate. Elaine Howes provides administrative support to the Assistant Principal.

- In June 2013, the school entered into a partnership with Careerstorch (CT), who deliver impartial CIAG. CT will offer one-to-one careers guidance for all students as well as delivering group sessions and whole year careers events.
- The work related learning programme includes lessons, work experience and special events for all KS4 students. Post-16 students will have opportunities for work experience related to their courses as appropriate. Preparation and learning for work experience will take place in careers lessons and other appropriate parts of the curriculum. At KS4 a range of GCSE courses in vocational and academic subjects will be available in addition to the statutory core curriculum. We are constantly looking for opportunities to collaborate with other learning providers in the local area to help cater for all students' needs.
- Learning outcomes are being developed for the entitlement programme and a framework for assessing whether students have gained them is also being developed for all year groups. Students' achievements in other courses will be assessed through GCSEs, NVQ units and other accredited courses approved by QCA.
- Funding for running costs is allocated in the annual budget planning round. Funding for developments in the academy's improvement plan are considered in the context of whole academy priorities. Sources of external funding are actively sought.
- Staff training needs for planning and delivering the work related learning programme will be identified in the staff development plan.