

4Q **CHARGING & REMISSIONS POLICY**

For activities which enhance the curriculum and extend student learning opportunities, the following charging and remission policies apply.

a) **Activities wholly or within school hours**

Charging:

- a) no child can be required to contribute, but
- b) school may request a voluntary contribution, and
- c) school may cancel any activity if funding is not available from voluntary contributions.

Remission:

the school will provide funding for children whose parents/carers receive free school meals or would be entitled to free school meals. Other cases of hardship should be referred to the Headteacher for possible assistance.

b) **Activities outside school hours not within the National Curriculum**

Charging:

parents/carers meet full cost. Prior agreement of parents/carers will be required and charges will reflect the cost to the individual student.

Remission:

not applicable.

c) **Residential courses – board & lodging costs**

Charging:

parents/carers meet full cost.

Remission:

not applicable.

d) **Ingredients/materials for technology courses**

Charging:

parents/carers are encouraged to provide materials for practical subjects, although no student will be disadvantaged because of parents/carers inability or reluctance to pay.

Remission:

as in a) above.

e) **Individual music tuition**

Charging:

tuition is provided by peripatetic staff of the Derbyshire Music Service who will be responsible for collecting fees payable by parents/carers.

f) **Lost school equipment, books etc**

Charging:

parents/carers will be expected to replace or purchase lost items of school property.

g) **Breakages & damage to school buildings, furniture or property**

Charging:

this will be charged to parents/carers where it is a result of student's behaviour.

h) **'Wasted' examination entry fees**

Charging:

parents/carers are charged where an examination fee is wasted without acceptable reason.

i) **Extra examination entries or resits without tuition**

Charging:

Parents/carers are charged for any extra examination entries or resits without tuition.

j) **Examinations not on the school's official list or part of the school's curriculum**

Charging:

parents/carers are charged for exam fees and any additional invigilation fees (where the candidate is not accommodated in an examination room with other candidates entered at school expense).

k) **Search of records and written confirmation of examination results**

Charging:

Parents/carers are charged a search fee and document production (£20.00).

l) **Pupil premium**

This is allocated directly to schools on the basis of numbers known to be eligible for free school meals, CIC and children of those in the forces. Since 2013 this has been extended to known eligibility at any point in the last 6 years. The purpose of the funding is to close the gap and raise the attainment of the children eligible for this funding. This enables the school to provide financial support for those pupils in terms of educational visits, resources and equipment as well as extra teaching and tuition. The use of funding will be prioritised to achieve its purpose.

Mrs S Morgan, Business Manager – October 2015

Date approved by the Governing Body: 10 November 2015

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